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1. The CONTRACTOR shall operate and maintain the wastewater pre-treatment plant and disposal facility at the Department of Agriculture's Animal Quarantine Station. The CONTRACTOR shall provide all necessary labor, equipment, materials, tools, supplies, and appurtenances for providing the services specified herein.

2. CONTRACTOR shall make inspections of the wastewater pre-treatment and disposal facility two (2) times each week. These twice-a-week visits should include, but not be limited to, checking all equipment to determine if it is operating properly and if any fuses or breakers are tripped.

3. In the event of a major rainstorm, including conditions for which a small stream or flood advisory or other official warning is issued for the area that includes the Quarantine Station, the CONTRACTOR shall inspect the wastewater pre-treatment and disposal facility within twenty-four (24) hours.

4. CONTRACTOR shall inspect the following to ascertain that all equipment is functioning properly and in conformity with the designed process of pretreatment, within the conditions and limitations of the plant design, location, construction, machinery, and equipment installation:
    a. Wastewater pumping system;
    b. Screening system;
    c. Aeration system;
    d. De-gritting system;
    e. Air blowers; and
    f. Electrical equipment

5. CONTRACTOR shall lubricate, adjust, and perform maintenance on all equipment as required by the equipment manual.

6. CONTRACTOR shall maintain all electric motors and motor control center equipment and emergency generator as required.

7. CONTRACTOR shall test-run the emergency generator at least once a month per the manufacturer's manual.

8. CONTRACTOR shall ensure emergency generator fuel is full.

9. CONTRACTOR shall perform housekeeping duties, such as sweeping, mopping, and dusting within the main blower building at the wastewater pre-treatment facility.

10. CONTRACTOR shall clean all open channels and exposed surfaces of tanks,

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pump pits, grit channels, and walkways by scrubbing and flushing with water.

11. CONTRACTOR shall dispose of grit and debris from the system in accordance with the State Department of Health Standards.

12. CONTRACTOR shall properly prepare, and touch-up paint, all rusted metal surfaces, and paint machinery and pipelines as needed.

13. CONTRACTOR shall respond to emergency calls to correct any malfunctions in the operation of the wastewater pre-treatment facility including automated alerts generated by the facility alert system. The CONTRACTOR shall test the alarm system at least once a month to ensure alerts are being generated.

14. When repairs are required, the CONTRACTOR shall obtain prior approval from the Officer-in-Charge to perform any repair service. The State reserves the right to engage the CONTRACTOR or to contract elsewhere for the needed repairs. If the CONTRACTOR is approved to do the specified repair(s), the CONTRACTOR shall charge the State the employee(s) actual wage rate per hour for the time spent on the repair work, and the actual cost of the replacement parts plus a maximum overhead of 15% of actual charges.

15. The CONTRACTOR shall maintain a weekly operating and maintenance log for all test data, abnormalities, trouble calls, and time of day in and out of the plant shall be recorded in a log. Operating and maintenance records shall be kept at the plant in a location designated by the Officer-in-Charge and shall be available for inspection by authorized State personnel.

16. The CONTRACTOR shall be liable for any damage to the facility property, equipment, materials, and supplies.

17. The service provider shall be responsible for the security of the facility by ensuring that all gates and doors used for entry remain locked at all times.

18. CONTRACTOR shall be responsible for the State key(s) loaned to the CONTRACTOR for entry and exit to the agency premises while performing services under the State CONTRACT. The CONTRACTOR shall return all keys within twenty-four (24) hours of CONTRACT termination, or at any time when requested by the State. The CONTRACTOR shall be charged for lock and key replacement(s) if the keys are lost during the term of the CONTRACT or not returned within the twenty-four (24) hour period from when the CONTRACT ends.

19. The CONTRACTOR shall not use the State equipment or supplies of State

employees' personal belongings.

20. The CONTRACTOR shall adhere to all provisions of the Hawaii Occupational Safety and Health Law including the use of hazardous chemicals at the job site and as administered by the Hawaii Department of Labor and Industrial Relations. Occupational Safety and Health Division (HIOSH). This requirement includes but is not limited to the following:
    a. Caution signs shall be provided and displayed at each location where there is exposure to toxic materials or harmful physical agents. Labels shall be affixed to all toxic materials or harmful physical agents, or their containers.
    b. The CONTRACTOR shall post information (Safety Data Sheet) prominently regarding hazards posed by toxic materials or harmful physical agents in the employer's workplace. The information shall include suitable precautions, relevant symptoms, and emergency treatment in case of overexposure.
    c. The CONTRACTOR's employees required to handle or use poisons, caustics, and other harmful substances shall be instructed regarding safe handling and use, and be made aware of the potential hazards, and of personal hygiene and personal protective measures required.

21. The CONTRACTOR shall be responsible for the security of the facility by ensuring that all gates and doors used for entry remain locked at all times. Furthermore, the CONTRACTOR shall only permit entry of its employees to the job site.

22. The CONTRACTOR shall possess all applicable permits, licenses, and certifications to perform its responsibilities under the CONTRACT.

23. All work shall be performed in conformance with all applicable county, state, and federal laws, ordinances, rules, and regulations.